



PROPERTY MANAGERS ASSOCIATION SCOTLAND LIMITED

2011 Annual Conference

PMAS is delighted to announce its Annual Conference which this year is to be held in the Award Winning Radisson Blu Hotel in Glasgow.

The Conference Programme centres around the Property Factors (Scotland) Act and we are delighted to welcome Patricia Ferguson MSP who introduced the Act at Scottish Parliament.

The keynote address in the afternoon session will be by Keith Brown, Housing Minister concerning the introduction and implementation of the Act.

The Conference will also feature topical presentations with regard to Health & Safety, Personal Development, Training and Interaction and How to Work Smarter and Save Time.

Our facilitator is Terry Neason who will use her communication skills and wit to ensure that the group discussions sessions are dynamic and lively.

21ST SEPTEMBER, 2011

RADISSON BLU HOTEL,
GLASGOW

HOSTED BY
TERRY NEASON

PROGRAMME

9.00 am	Registration	12.00 pm	Lunch
9.30 am	Introduction Lorraine Macdonald	1.00 pm	Keynote address "Implementation of Property Factors (Scotland) Act". Keith Brown, Housing Minister.
9.35 am	Setting the Scene Terry Neason	1.30 pm	Presentation Skills - How to be an ambassador for your organisation. Andy Rowe of Andy Rowe Partners.
9.45 am	"Why she introduced the Property Factors Scotland Bill?" Patricia Ferguson MSP	2.45 pm	Afternoon coffee
10.15 am	Key issues from the Property Factors Act including questions. Lorraine Macdonald	3.00 pm	How to Work Smarter and Save Time. Gilly MacMorran of Priority Management
10.45 am	Coffee	3.55 pm	Conclusion Lorraine Macdonald
11.00am	Health & Safety - Contractor Selection - Best Practice followed by an interactive session.	4.00 pm	Close

INFORMATION

Date

Annual Conference, Wednesday, 21st September, 2011

Venue

Radisson Blu Hotel, Glasgow, 301 Argyle Street, G2 8DL
Telephone: 0141 204 3333

Fee

PMAS members or employees

of PMAS member firms: £95.00 including VAT

Non-members of PMAS: £135.00 including VAT

A discount of 10% is available for block bookings of five or more delegates. The delegate rate includes attendance at all Annual Conference sessions, supporting documentation, refreshments on arrival, mid-morning and mid-afternoon tea and a buffet lunch.

Booking

Please use the enclosed booking form and return it to the address on the form with a cheque for the full amount made out to: Property Managers Association Scotland Limited. A confirmation letter and a receipted VAT invoice will then be forwarded to you. If you have not received this confirmation by 14th September, 2011 please contact Grant Johnston on:
Telephone: 0141 248 3434
Email: grant.johnston@wjm.co.uk
Reservations must be on the official form and will only be processed if accompanied by full payment.

Certificate of Attendance

Qualification for CPD attendance should be checked by delegates with their own professional bodies. CPD certificates will be issued on request.

Cancellations

Cancellations must be received in writing by Friday, 9th September, 2011. No fees will be refunded although all conference documentation will be forwarded. Substitutions may be made without penalty. Substitutes must be advised, in writing, prior to the event.

Accommodation

PMAS are unable to make hotel reservations for delegates. Please contact the hotel directly.

Pre-Conference Dinner

A pre-conference dinner has been arranged for those delegates staying overnight on 20th September, 2011. Please book using the enclosed form.

Data Protection

The information you provide on the Booking Form will be held by the organisers in a database and may be used to keep you informed of other PMAS activities and the products/services of the conference sponsors. If you prefer not to receive this information please inform the organisers.

Terms and Conditions

PMAS reserves the right at any time, and without prior notice, to change the venue and date of the conference and/or speaker[s] and/or the content of the programme from those described in this leaflet.

PMAS also reserves the right and without further liability to cancel the programme in which event all monies will be refunded – but no further liability can be accepted.

Neither PMAS nor the conference organisers accept responsibility for the views and opinions expressed by any speaker or other person at the conference.

Travel Directions

Driving directions from East, South and North

Exit the M8 at junction 19 – SECC. At the traffic lights carry straight on and then left at the next set of lights – on to the Broomielaw. Continue along the Broomielaw through three sets of traffic lights and turn left at the fourth set of lights on to Oswald Street. At the crossroads turn left in to Argyle Street. Radisson Blu Hotel, Glasgow is on your left-hand side.”

Parking

The hotel operates valet parking services and there is parking at the Thistle car park on Jamaica Street, Glasgow.

Rail Travel

From Queen Street Station – take the George Square exit, walk down Queen Street and at the bottom turn right on to Argyle Street. Walk straight on under Central Station and the hotel is in front of you. It is approximately a 12 minute walk.

From Central Station – take the Hope Street or Argyle Street exit and cross over Argyle Street. It is approximately a 3 minute walk.